



Pacific School of Religion

Holiday Schedule

July 1, 2022 – June 30, 2023

UNAFRAID
SINCE 1866

In addition to significant vacation time, PSR offers the following generous holiday schedule:

7/4/22	Independence Day (1)
11/23/2022 (2pm) – 11/25/2022	Thanksgiving Day (2.3)
12/23/2022 – 1/2/2023	Christmas – New Years' Day (7)
1/16/2023	Martin Luther King, Jr. Day (1)
4/7/2023	Good Friday (1)
5/29/2023	Memorial Day (1)
Date mutually agreed upon by employee and supervisor	Floating Holidays (2)
Date mutually agreed upon by employee and supervisor	Action Day (1)

Floating Holidays: As a way to live out PSR's commitment to diversity, equity, and belonging, employees are awarded two (2) floating holidays to use during the fiscal year. Holidays may be used for any purpose (i.e., religious/cultural holidays, employee birthday, or other state/federal holiday), at any time, and upon mutual agreement between employee and supervisor.

Action Day: Employees are awarded one (1) day of action to use during the fiscal year. Action Day is reserved for engaging in a transformative commitment of the employee's choosing (i.e., political, social justice, etc.). This day can be used at any time and upon mutual agreement between employee and supervisor.

Holidays must be taken during the fiscal year and cannot be carried forward or cashed out.

The [Fair Labor Standards Act \(FLSA\)](#) does not require payment for time not worked, such as vacations or holidays (federal or otherwise). These benefits are generally a matter of agreement between an employer and an employee (or the employee's representative).