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CONTINUE ON TO PART II ONLINE
WELCOME TO THE MASTERS OF ARTS IN SOCIAL TRANSFORMATION

Envisioning a world of abundance where all can thrive and flourish has inspired religious and spiritual leaders for many centuries to build justice-making communities rooted in compassion and generosity. This vision continues to call individuals and communities to the work of social transformation across multiple, overlapping concerns, from fostering economic and racial justice to promoting gender equality and environmental sustainability.

The social and religious complexities of today’s globalized world demand careful and sustained analysis for transformation geared toward the common good. Effective strategies for social change will need to rely on an interdisciplinary approach that integrates critical thinking and research with innovative methods for community organizing. Effective leaders will employ these strategies to catalyze collaboration among non-profit organizations, social innovators, and faith communities for a transformed world of social and economic justice as well as thriving ecosystems where all can flourish.

PSR’s Master of Arts degree in Social Transformation (M.A.S.T.) equips students to think critically about socio-political dynamics and reflect constructively on the role played by religion and theological traditions in movements for social change. This academic program combines the tools and methods of social theory and constructive theology for a distinctive blend of spiritual leadership skills in a rapidly changing world.

Each M.A.S.T. student works closely with a faculty advisor and a social innovation field work supervisor to devise a course of study leading to an applied project in social transformation. The program prepares students for a wide range of vocational paths, whether in social justice advocacy, non-profit organizational leadership, community organizing and education, or congregational development.

PSR offers a unique history in progressive religious leadership and a richly diverse location, both geographically and in a multi-faith consortium, for this specialized field of study and preparation. M.A.S.T. students will draw on PSR’s resources to integrate and develop three broad skill sets:

- Methods for social theorizing and ethical analysis;
- Tools for constructive theological reflection and spiritual practice;
- Strategies for collaborative community organizing and network building.

M.A.S.T. students can add PSR certificate programs to the degree, such as the Certificate of Spirituality and Social Change (C.S.S.C.) or the Certificate of Sexuality and Religion (C.S.R.). These combinations usually require additional credit hours but many of the courses can be applied across these programs. Flexible learning options (online and hybrid courses, summer and January term intensives, weekend workshops and seminars) enable students to earn this degree part-time and with minimal residency requirements while still participating in a vibrant cohort of colleagues.

Courses for the M.A.S.T. are offered by regular and adjunct faculty at Pacific School of Religion and the Graduate Theological Union as well as partner schools and organizations throughout the San Francisco Bay Area. In addition to regularly offered courses, field work and immersive learning opportunities are designed and arranged through the Ignite Institute @ PSR in collaboration with PSR’s Office of Field Education and Contextual Learning. All of these offerings incorporate the practice of social transformation in the critical analysis of text, tradition, and community. A successful completion of this degree will prepare students to:

- Engage in cultural and political analysis both theologically and ethically, especially for insights into structural inequality, systemic injustice, and institutionalized oppressions;
- Assess, evaluate, and help to prepare faith communities to engage in collaborative partnerships with programs and organizations devoted to systemic social change for the common good;
- Articulate the unique contributions theological and ethical traditions can make to the work of social changemaking in specific sectors, such as economic justice and development, and ecological sustainability;
- Evaluate and appropriate diverse, interdisciplinary strategies for changemaking drawn from the worlds of social innovation, non-profit organizations, and grass-roots community organizing;
- Build and foster communities marked by cross-cultural humility and devoted to collaborative problem solving for transforming social systems of oppressive power.
WHY A PROGRAM MANUAL?

It is standard academic policy that students are governed by the requirements of the catalog under which they were admitted. This manual is an official and necessary supplement to the catalog. The standards, requirements, policies, and procedures of the program presented here provide a common understanding of these elements of the program among PSR faculty and students enrolled in the M.A.S.T. program.

Registration in a PSR degree or graduate certificate program assumes the registrant has read and agreed to the terms as outlined in the program manual appropriate to their year of entry. A Statement of Understanding must be signed and submitted by the second week of the first semester in the program in order to continue. The M.A.S.T. Program Manual consists of two parts:

1) Part I: This portion of the program manual outlines academic standards, requirements, policies, and procedures that are particular to the M.A.S.T. program.

1) Part II: This portion of the program manual outlines academic standards, requirements, policies, and procedures that are common to all PSR programs. It covers in more detail the following topics:

- Academic and Administrative Calendars
- PSR Extended Calendar
- Academic Resources
- ONLINE GTU Course Catalog
- Degree and Certificate Programs
- [click on your program]
- Registrar
- Registration
- Registration Instructions
- Transcripts
- Registrar Services
- Identification and Library Cards
- Policies for Students
- Academic Disputes Policy »
- Accessibility Accommodation & ADA »
- Advising »
- Building and Facilities Care Guidelines »
- Campus Security & Clery Act »
- Change of Program »
- Commitment to Equality »
- Common Academic Policies Chart »
- Community Covenant »
- Complaint Procedure »
- Credit Hour Policy »
- Dining »
- Drug Free Schools & Communities Policy »
- Email Account Policy, Contact & Profile Information
- Updates »
- English as a Second Language (ESL) Extension Policy » (ESL students only)
- Extensions & Lapsed Time »
- Full-time or Part-time Status »
- Grades »
- Graduation »
- Grievance Policy »

The manual was prepared by the Office of the PSR Dean and Registrar in collaboration with the Director of the M.A.S.T. For 2016-2017 year, the M.A.S.T. Director is Jay Johnson. It is our attempt to provide clear explanations of the structure of the program and to provide resources for you as you move through the program. We hope that you will use it frequently. Any questions of clarification should be directed to the Dean, Registrar, or the M.A.S.T. Director.

Administrative procedures can be modified at any point in order to improve and clarify the program, so students and faculty are urged to be attentive to supplementary pages distributed during their course of study which may reflect changes in the program. This manual reflects the details of the program as of August 2016.
Using Your M.A.S.T. Worksheet
The M.A.S.T. Worksheet, found at the end of this manual, on the M.A.S.T. web page, and available in front of the Office of the Dean and Registrar, is your planning document. All the course distribution expectations are listed for you to follow. In addition to using this worksheet, you may also evaluate your registered, completed, and/or planned courses against these requirements through WebAdvisor using the “My Progress” in Student Planning tool at any time. Using this worksheet or the online Student Planning tool will ensure that you meet the program’s requirements. When consulting with the Assistant Dean for Academic Programs or your advisor about specific course planning or program review, bring this document with you or run Student Planning with them.

Requirements for the M.A.S.T.
M.A.S.T. students complete course work equal to 39.0 credit hours (of these 6.0 credit hours are in field work with a mentor and 3.0 are devoted to a special project). The program can be completed in two academic years and participants have a maximum of five years to finish the requirements. Two required seminars, six core courses in social theory, ethics, and theology, along with social change field work frame the program, which culminates in either a thesis or a portfolio project for social transformation. The student’s faculty advisor, in consultation with the Director of the M.A.S.T. program, works with each student to devise a plan for completing the program based on the participant’s interests, faculty resources, and available internship sites.

REQUIRED SEMINARS (6.0 credits)
M.A.S.T. students join with participants in the Certificate in Spirituality and Social Change (C.S.S.C.) program and enroll in the first year of the program in two required seminars. These seminars will be offered each academic year:

1. Spiritual Formation for Leadership
   SPFT 1082/8182 (3.0 credits, usually offered in the fall semester)
   This seminar introduces a variety of spiritual practices, opportunities to engage in them with colleagues, and relate such spiritual formation to critical social analysis and theological reflection.

2. Transformational Leadership
   FTRS 2973/8297 (3.0 credits, usually offered in the spring semester)
   This seminar surveys and develops the knowledge and skills needed to lead organizations,

Core Courses in Social Theory, Ethics, and Theology (18.0 credits)
M.A.S.T. students combine courses equally from the fields of social theory, ethics, and theology:

1. Social Theory/Religion & Society
   (2 courses or 6.0 credit hours; at least one of these courses at the 4000 level or higher. Fields: RS).

2. Religious and Philosophical Ethics
   (2 courses or 6 credit hours; at least one of these courses at the 4000 level or higher. Fields: CE).

3. Theology (Philosophical, Systematic, Practical)
   (2 courses or 6 credit hours; at least one of these courses at the 4000 level or higher and at least one in practical theology. Fields for theology: ST, PH, PT; Fields for practical theology: RA, SP, EL, FT, HM, LS, PS, ED).

Note that for each course used toward core requirement, a M.A.S.T. Core and Elective Course Learning Outcomes form must be submitted online before the course begins. A List of Suggested M.A.S.T. Courses in each area may be published each summer on the M.A.S.T. website against certain criteria evaluated by the M.A.S.T. Director. You may use this list for guidance in choosing your core courses, but regardless of whether the course appears in the list, you must submit the M.A.S.T. Learning Outcomes Form for each course taken toward the core requirement.

SUPERVISED INTERNSHIP & SAIL PROJECT (9.0 credits)
In consultation with the Director of Field Education, students will begin identifying a social change field work placement in a social venture or social justice organization early on in their program and engage in that work beginning in their second semester (or after completing at least 9.0 credit hours of course work). Students already working in an area of social change may apply to have that work counted toward this field work requirement. In some cases, a series of “immersive learning” experiences in a particular area
of social change can count toward this requirement as well.

1. **Social Change Field Work**
   FERS 3002 (6.0 credits)
   Field work in the M.A.S.T. program provides social-change locations in varying fields (economics, ecology, racial and ethnic justice, among others) in which to test and further hone the academic theorizing of the program’s core courses. The courses associated with the field work will provide opportunities to refine the student’s skills for engaging in theological/ethical reflection with the tools of social analysis.

2. **The Social Analysis and Innovative Leadership (SAIL) Project**
   MA 4060 (3.0 credits)
   The M.A.S.T. program culminates with either a thesis project (involving research, analysis, and constructive proposals) or a summative and integrative portfolio project. In consultation with the internship supervisor and faculty advisor, the summative project includes elements such as: a detailed social analysis of the sector engaged at the internship placement; an evaluation of the opportunities and challenges for the work to move forward; constructive theological proposals for the role religious/spiritual leadership plays in that sector; and an evaluation of the student’s own vocational path and skills that would contribute to this work.

**SOCIAL CHANGE ELECTIVES (6.0 credit hours)**
These elective courses may be taken in any field, but for each course taken a M.A.S.T. Core and Elective Learning Outcomes form must be submitted before the elective course begins. These electives may also include specialized study with a particular faculty member in the form of a Special Reading Course, or an SRC 9999.

**M.A.S.T.-SPECIFIC ACADEMIC STIPULATIONS**

**Required Number of PSR Credits**
In all certificate and degree programs, at least one-third of all credits earned toward the program, including transfer credits from within and outside the GTU, must be earned from PSR courses. In the M.A.S.T., this totals a MINIMUM of 13 PSR credits.

A PSR course is one in which the “School Course Ownership” field of the online course schedule is PSR. Usually at least one instructor of the course is PSR faculty.

**Transfer Credits**
Up to two-thirds of your program or 26 credits may be transferred if your petition is approved and credits follow guidelines in PSR’s **Transfer and Advanced Standing Policy**.

**Expected Program Time**
For the M.A.S.T. to be awarded, the equivalent of 39 credits, which usually translates to two full-time academic years, must be completed. Although full-time is still counted as 9 credits or more for purposes related to housing, financial aid, etc., for the purposes of finishing in the prescribed time of two years, students will need to average 9.75 credits per semester (if no Intersession or summer courses are taken) or 19.5 credits per year. Students who register at a less than 9.75 credit load in the Fall and Spring may be able to reach this recommended yearly average by taking courses during Intersession and Summer.

**Lapsed Time Rule**
While the M.A.S.T. is a two-year program, you may take up to five years of part-time study to complete the M.A.S.T. degree including semesters on leave. The beginning of the lapsed time period starts with the first course work applied to the degree, including transferred courses. Any extension beyond the stated lapsed time may be granted by the Dean, in consultation with the appropriate faculty. Additional extensions are extremely unusual, and all extensions are subject to student progress and the willingness of the advisor to continue to work with the student.

**Special Reading Courses**
No more than nine (9.0) of the credits required for your degree may be SRC 9999 independent study credits. There are no limits to the number of upgraded courses (SRC 8888’s) you may complete.

**Summer Session Credits**
There is no limit on how many summer session credits may be applied to the M.A.S.T.

**Online credits**
Up to 50% (or 19 credits) of your program may be taken online (usually 8000-level course or any course that doesn’t require physical presence on campus) you can use toward your program. International students in any program may take only one online course per semester if registered full-time.

**Cross Registration**
M.A.S.T. students may cross-register for up to one U.C. Berkeley, Dominican University, Holy Names, or Mills course per Fall and Spring semester if admitted into the course by the instructor and approved by the Assistant Dean. Courses must be applicable to the M.A.S.T. degree and at the graduate level or in some cases, upper-level undergraduate level.
**Required GPA**
Satisfactory completion of the M.A.S.T. requires the completion of the necessary courses with the overall GPA of 3.0 (B) or higher.

**Incompletes/Extensions in Courses**
No more than 3 incompletes may be taken during your entire program.

**Letter Grade vs. Pass/Fail**
Required M.A.S.T. seminars and core courses in Social Theory, Ethics, and Theology must be taken for a letter grade. The remaining credits may be taken for pass/fail if the course allows it. However, if a student anticipates additional graduate work, it is not advisable to take academic courses pass/fail.

---

**M.A.S.T. PROGRAM CHANGE INFORMATION**

**Changing Degree Programs**
If you discover that you are not in the degree program that is most appropriate to your vocational needs, you do have the opportunity to apply to change programs. However, you must apply to change before the completion of the 18th credit. If you wish to change to the M.Div, you will need to work with the Field Education office in your first year to set up a placement for the second year.

To apply for admission to a degree program, meet the priority deadline for the semester you wish to begin the program:

- **for the MDiv:** February 1 for Summer/Fall and November 1 for Intersession/Spring;
- **for the MA:** February 15 for Fall and September 30 for Spring.

All credit earned in the M.A.S.T. program may be applied to any PSR master’s degree within the policies and standards of the new degree program if and when a student is regularly admitted to that program (within the time-lapse limits of that program). For details about procedures for a change of program and the admission requirements for degree programs, contact the Admissions Office and ask for Procedures for Change of Program form. Please note that students applying to the GTU Common MA program at PSR must complete the GTU Application.

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**A FINAL WORD**

It is the sincere intention and desire of the faculty and staff of PSR that you complete your degree program successfully. We want to offer you assistance to make it not merely a means to an end, but an experience you will remember positively and complete efficiently. You will learn that we cannot anticipate all your questions, but we encourage you to ask any that arise. We would like to know if there are ways in which this handbook could be more helpful to you. Any comments, suggestions or questions would be very much appreciated.

We wish you a productive stay at PSR.
PACIFIC SCHOOL of RELIGION
MASTER OF ARTS IN SOCIAL TRANSFORMATION (M.A.S.T.)
WORKSHEET
(39 credits)

NAME ________________________________ ADVISOR ________________________________

REQUIRED SEMINARS (6.0 credits total)

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Course Number</th>
<th>Credits</th>
<th>Sem&amp;Year Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spiritual Formation for Leadership (3.0 credits)</td>
<td>[SPFT 1082/8182]</td>
<td>___</td>
<td>[FA/1]</td>
</tr>
<tr>
<td>Transformational Leadership (3.0 credits)</td>
<td>[FTRS 2973/8297]</td>
<td>___</td>
<td>[SP/1]</td>
</tr>
</tbody>
</table>

REQUIRED CORE COURSES (18.0 credits total. Submit a M.A.S.T. Core and Electives Learning Outcomes form before the class begins)

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Course Number</th>
<th>Credits</th>
<th>Sem&amp;Year Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Theory/Religion &amp; Society (6.0 credits; field RS)</td>
<td>2000 or 3000 level</td>
<td>___</td>
<td>___</td>
</tr>
<tr>
<td>Religious and Philosophical Ethics (6.0 credits; field CE)</td>
<td>2000 or 3000 level</td>
<td>___</td>
<td>___</td>
</tr>
<tr>
<td>Theology (Philosophical, Systematic, Practical) (6.0 credits; fields ST, PH, PT, RA, SP, EL, FT, HM, LS, PS, ED)</td>
<td>2000 or 3000 level</td>
<td>___</td>
<td>___</td>
</tr>
</tbody>
</table>

REQUIRED SOCIAL CHANGE FIELD WORK/SAIL CAPSTONE (9 credits total)

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Course Number</th>
<th>Credits</th>
<th>Sem&amp;Year Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Change Field Work (6.0 credits)</td>
<td>[FERS 3002]</td>
<td>___</td>
<td>___</td>
</tr>
<tr>
<td>SAIL Capstone (3.0 credits)</td>
<td>[MA 4060]</td>
<td>___</td>
<td>[last sem]</td>
</tr>
</tbody>
</table>

SOCIAL CHANGE ELECTIVES (6 credits total; Submit a M.A.S.T. Core and Electives Learning Outcomes form before the class begins)

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credits</th>
<th>Semester/Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Transfer Credits: ____________ credits from ____________________________
Use asterisk (*) to indicate PSR courses.
Total Online Credits (maximum 19): _______________
Total SRC-9999 credits (maximum 9): _______________
Total PSR Credits (minimum 13) ________________  Total Credits _______________
All courses within 5-year span including semesters on leave?  Yes  No
MASTER OF ARTS [SOCIAL TRANSFORMATION]
Pacific School of Religion

Core Courses and Electives
Assessment Criteria

Core courses are required in these areas (in addition to two required seminars):
- Social Theory / Religion and Society
- Religious and/or Philosophical Ethics
- Theology (Systematic, Philosophical, Functional)

Courses not specifically designed to meet these requirements are assessed using the following criteria:
- Introductory courses in social theory or religion and society must include a broad overview of the discipline, including significant engagement with established texts and authors in both historical and contemporary social theories and a range of approaches to analyzing religion and society.
- Upper level courses in social theory or religion and society must:
  - Include either a social transformation focus for most (more than 50%) of the material covered in the course or provide an opportunity to work on a final paper/project on social transformation with appropriate sources;
  - Provide opportunities for studying theories of social change and/or historical movements for social change and/or the interaction of religious leaders/faith communities in the work of social transformation;
  - Require a substantive evaluation activity, such as a research paper of at least 20 pages or a detailed assessment of a social change movement that employs contemporary social theories and/or methods of analyzing the role of religion in socio-economic-political engagement.
- Introductory courses in religious or philosophical ethics must include a broad overview of the discipline, including significant engagement with established texts and authors in both historical and contemporary approaches to ethics.
- Upper level courses in religious or philosophical ethics must:
  - Include either a social transformation focus for most (more than 50%) of the material covered in the course or provide an opportunity to work on a final paper/project on social transformation with appropriate sources;
  - Provide opportunities for comparing and contrasting different models of ethical analysis of social change movements;
  - Address issues concerning race and ethnicity from both historical and contemporary perspectives and how these issues shape ethical engagements with social transformation;
  - Require a substantive evaluation activity, such as a research paper of at least 20 pages or a detailed assessment of a social change movement that employs contemporary approaches to ethical concerns.
- Introductory courses in **theology** must include a broad overview of the discipline and its methods, including significant engagement with established texts and authors in both historical and contemporary approaches to theology.
- Upper level courses in theology must:
  - Include either a social transformation focus for most (more than 50%) of the material covered in the course or provide an opportunity to work on a final paper/project on social transformation with appropriate sources that deal with constructive theological work;
  - Provide opportunities for engaging with the history of theological ideas in relation to significant moments of social transformation and/or with the practical effects of constructive theological work in an area of contemporary social transformation;
  - Require a substantive evaluation activity, such as a research paper of at least 20 pages or a detailed assessment of a social change movement that demonstrates the role played by theological ideas in the dynamics of social change.

**Social Change Electives:** The M.A.S.T. Director creates a list of pre-approved electives posted on the M.A.S.T. website. Students wanting to take a course not on the list need to obtain approval from either their advisor or the M.A.S.T. Director.
- A substantial portion of the course (at least a third of the texts and topics) must address areas directly related to social change and transformation;
- The course provides an opportunity for relating directly one of the core disciplines of the degree program (Social Theory/Religion and Society, Ethics, Theology) to a specific area of social change and transformation;
- The course requires a substantive evaluation activity, such as a research paper of at least 20 pages in one of the core disciplines of the program or a detailed assessment of a social change movement that draws explicitly on one of the core disciplines of the program or on more than one in interdisciplinary fashion.
MAST Core and Elective Course Learning Outcomes Form

Dear PSR Student,

This form must be submitted at the beginning of each core or elective course you take towards your MAST to ensure that the course you take fulfills to some extent the program learning outcomes and contributes to your MAST SAIL Capstone required in your last semester of the program. A copy of this form will be sent to you, your advisor, the MAST Director and the Office of Academic Affairs when you hit the “Submit” button.

For further questions about this form, please contact the MAST Director, Jay Johnson at jjohnson@psr.edu.

1) Student, Advisor and Course Information
Name*: ___________________________________
Email*: ____________________________________
Advisor Name: _____________________________
Advisor Email: _____________________________
Course Number: ___________________________
Course Name: _____________________________
Institution offering the course: ______________
Semester/Year*: ___________________________
Course Instructor Name: ____________________

2) What required area in the MAST do you want to apply this course to:*
[ ] Core Requirement (18.0 credits total)
[ ] Elective (6.0 credits total)

3) IF CORE REQUIREMENT, which core requirement should this course satisfy?

<table>
<thead>
<tr>
<th>Level of course</th>
<th>If this course does not contain the pre-approved areas in the course number, please explain how the course substantively covers this area of study.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4000 level or higher (at least 1)</td>
<td>lower than 4000</td>
</tr>
<tr>
<td>Social Theory/Religion &amp; Society (Fields: RS)</td>
<td>( )</td>
</tr>
<tr>
<td>Religious &amp; Philosophical Ethics (Fields: CE)</td>
<td>( )</td>
</tr>
<tr>
<td>Theology: Philosophical, Systematic, Practical (Fields for theology: ST, PH, PT; Fields for practical theology: RA, SP, EL, FT, HM, LS, PS, ED)</td>
<td>( )</td>
</tr>
</tbody>
</table>

4) Please attach a copy of the syllabus for this course.*

5) Describe how this course will help you achieve the program learning outcomes:*

<table>
<thead>
<tr>
<th>Evaluation on how this course will help me achieve this learning outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engage in cultural and political analysis both theologically and ethically, especially for insights into structural inequality, systemic injustice, and institutionalized oppressions;</td>
</tr>
<tr>
<td>Assess, evaluate, and help to prepare faith communities to engage in collaborative partnerships with programs and organizations devoted to systemic social change for the common good;</td>
</tr>
<tr>
<td>Articulate the unique contributions theological and ethical traditions can make to the work of social changemaking in specific sectors, such as economic justice and development, and ecological sustainability;</td>
</tr>
<tr>
<td>Evaluate and appropriate diverse, interdisciplinary strategies for changemaking drawn from the worlds of social innovation, non-profit organizations, and grass-roots community organizing;</td>
</tr>
<tr>
<td>Build and foster communities marked by cross-cultural humility and devoted to collaborative problem solving for transforming social systems of oppressive power.</td>
</tr>
</tbody>
</table>

6) Briefly describe how the course contributes to your Mentor-Led Field Work (FERS-3002 for 6.0 credits required) and your final SAIL Capstone (MA-4060 for 3.0 credits).*

7) Briefly describe how this course contributes to your own learning goals aside from the ones listed above.