

**LEARNING SERVING COVENANT - PACIFIC SCHOOL OF RELIGION**    Year \_\_\_\_\_ Fall \_\_\_ Spring \_\_\_ Summer \_\_\_

Seminarian's name _____	Mentor's name _____	Teaching Parish/Agency Committee Chair
Address _____	Church/Agency _____	Name _____
Phone (Home/Cell) _____	Address _____	Address _____
E-mail _____	Phone _____ E-mail _____	Phone _____ E-mail _____

***Contractual Agreements***

1. Start date \_\_\_\_\_ End date \_\_\_\_\_
2. Mentor reflection session (average one hour per week): Day: \_\_\_\_\_ Time: \_\_\_\_\_
3. Monthly teaching parish/agency committee meetings: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ 4) \_\_\_\_\_ 5) \_\_\_\_\_ 6) \_\_\_\_\_ 7) \_\_\_\_\_ 8) \_\_\_\_\_ 9) \_\_\_\_\_ 10) \_\_\_\_\_
4. Brief description of regular tasks:

<i>Task</i>	<i>Scheduled Time</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

5. Approximate weekly time allotments	<i># of Hours</i>
(Concurrent Field Education = 15 hrs/wk	Reflection Session _____
Full-time internship = 40 hrs/wk)	Staff Meetings _____
	Preparation _____
	Regular Tasks (see above) _____
	<b>Total hours</b> _____

6. Vacation periods (two weeks during academic year): From \_\_\_\_\_ To \_\_\_\_\_ and From \_\_\_\_\_ To \_\_\_\_\_
7. Mid-year and final evaluations must be submitted. See the calendar page in Field Education Manual for deadlines.
8. Remuneration \$ \_\_\_\_\_ per \_\_\_\_\_ Travel expenses \$ \_\_\_\_\_ Other \$ \_\_\_\_\_
9. Early termination: this placement may not be terminated by either party without joint consultation between the Office of Field Education, the seminarian, and the mentor.

## **LEARNING SERVING COVENANT - Role and Process**

### **Mentor and Seminarian**

1) Description of mentoring style:

Mentor:

Seminarian:

2) Expectations regarding seminarian's preparation for & contribution to reflection session (prepared agenda, written reports, etc.):

Mentor:

Seminarian:

3) Mentor's expectations regarding seminarian's relation to the congregation/agency: (role, authority, confidentiality, etc.)

### **Teaching Parish/Agency Committee**

4) Teaching committee/constituency's role in the development of the learning/serving covenant (evaluation, liaison with larger community, reflection on ministry):

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This learning/serving covenant is accepted by: Seminarian \_\_\_\_\_ Date \_\_\_\_\_

Mentor \_\_\_\_\_ Date \_\_\_\_\_

<b>Learning objective:</b> List each one separately. Be as specific as possible.	<b>Tasks for learning objective:</b> Work assignments which are directly responsive to learning objective	<b>Resources for learning objective:</b> Courses, research, reading, persons, etc. that will assist in achieving learning objectives	<b>Feedback &amp; evaluation process for learning objective:</b> Ways in which seminarian's work will be reflected upon & assessed through reflection sessions, teaching committee's feedback, etc.
1)			
2)			

